



Main Street Advisory Board
Agenda – August 4, 2022, 5:00 p.m.

Meeting to be held at Community Development – Large Conference Room
741 Main Street

1. Call to Order
2. Invocation
3. Guests/Speakers
 - a. Bryan Fountain
4. Citizens with Input
5. Old Business
 - a. Review updated proposal for downtown lighting
 - b. Alleyway Project Update
 - c. Restaurant District Expansion
6. New Business
 - a. Approve July 21, 2022, minutes
 - b. Approve July 2022 Financial Statements
 - c. Approval of expenditures for Promotion Committee Harvest Dinner
 - d. Downtown Magazine Discussion
7. Chairman Items
8. Downtown Manager's Report
 - a. Downtown Projects update
 - b. Strategic Plan Update
9. Promotion Committee Report – Mr. Cory Jones
10. Update on Downtown Development Authority
11. Other
12. Adjourn

All meetings are open to the public unless otherwise posted



Unique Landscaping, LLC

202 Stalnaker Ave | Warner Robins, GA 31088
4789291997 | unique1@jtbholding.com

RECIPIENT:

City of Perry

Warner Robins, Georgia

Quote #326

Sent on

07/28/2022

Total

\$3,050.00

| PRODUCT / SERVICE | DESCRIPTION | QTY. | UNIT PRICE | TOTAL |
|---------------------------|--|------|------------|------------|
| Tree Lighting | 1. Rewrap and replace lights as needed on 13 existing trees 2. Wrap 3 new trees | 1 | \$3,050.00 | \$3,050.00 |
| Quarterly Quality Control | Once every quarter, lighting will be checked for damage or outages and we will repair or rewrap as needed. This will be at for labor which is billed per man hour, \$65.00 per man per hour. | 1 | \$0.00 | \$0.00 |
| Tree Lighting | Any new strands will be added and billed per 50 light balled string of mini LED lights. Each 50 balled light strand will be \$25.00 per ball. | 1 | \$0.00 | \$0.00 |

Total

\$3,050.00

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: _____ Date: _____



Where Georgia comes together.

OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Downtown Development Authority
Main Street Advisory Board

FROM: Lee Gilmour, ^{LS} City Manager

DATE: July 27, 2022

RE: Alley improvements

Following up on discussion at the Authority's July 25, 2022 meeting the alley improvements proposed by the Main Street Advisory Board can proceed subject to:

1. All payments, contracts, etc. must be through the Authority.
2. Façade easements and temporary easements must be obtained prior to work commencing.
3. The ground improvements shall be as the current plan proposes. No permanent paving can occur.
4. There is no need for any stormwater drainage work with this project.
5. The city will proceed with the sidewalk improvement.
6. There will be no city funding allocations for the Main Street project.
7. The project limits are the Carroll Street alley between Ball Street and Jernigan Street.

If you have any questions, please contact me.

cc: Mr. R. Smith
Ms. A. Hartley

Main Street Advisory Board
Minutes –July 21, 2022

1. Call to Order : Chairman Cossart called the meeting to order at 5:09pm.

Roll: Chairman Cossart; Directors Lay, Moore and Presswood were present. Directors Gordon, Loudermilk, and DeShazier were absent.

Staff: Alicia Hartley – Downtown Manager, Bryan Wood – Community Development Director, and Christine Sewell – Recording Clerk.

2. Invocation: was given by Director Lay

3. Guests/Speakers – None

4. Citizens with Input – None

5. Old Business – None

6. New Business

- a. Approve June 16, 2022, minutes

Director Lay motioned to approve as submitted; Director Presswood seconded; all in favor and was unanimously approved.

- b. Approve June 2022 Financial Statements

Director Presswood motioned to approve as submitted; Director Lay seconded; all in favor and was unanimously approved.

- c. Review of proposal for downtown tree light re-wrapping

Ms. Hartley advised she had reached out to the contractor Unique Landscaping of Warner Robins to add trees would be \$150 per tree, with three proposed at this time. The company could not provide a cost to re-wrap because they do not know the current state of those already done and advised what is up now was not intended for year round. Ms. Hartley also provided an example of a lighted ball that could be placed for the holidays in addition to the wrapped trees. Chairman Cossart asked staff to provide costs for year round lights, what is required to repair/replace existing, and have for the September meeting as this would need to be done by the holidays.

- d. Consideration of extension for Certificate of Appropriateness – 805 Commerce Street

Mr. Wood advised the COA approval expired June 30th and the applicant has asked for an extension to finalize a plan for a potential tenant. Mr. Wood noted the owner has the opportunity to put up public notice signs regarding no parking and towing, but would have to follow state law for the specifics of that requirement. Ms. Hartley advised she had spoken with Mr. Fountain and he is requesting a 60 day extension as he is in negotiations with two tenants. Mr. Wood advised staff is recommending denial of the extension and noted Mr. Fountain is concerned with what the public may perceive if he places the no parking/tow signs. Director Lay felt if Mr. Fountain could mimic what the Muse Theatre did with fencing it would be acceptable. Director Presswood motioned to

deny the extension request; Director Moore seconded; all in favor and was unanimously denied.

7. Chairman Items- None

8. Downtown Manager's Report

a. Downtown Projects update

Ms. Hartley advised the city did not receive the Downtown Redevelopment Grant. The Farmers Market will temporarily be located on the lot at the corner of Ball and Main Street while the new city hall is renovated. A cost of \$1200 for the update and reworking of the kiosk sign, but there may be an option to do a 2D map; staff will provide cost. Will forward for consideration advertise for Macon Magazine which would be a "mini magazine" showcasing downtown. Trey Moody's office will be working on removing the façade in the coming month or two.

b. Strategic Plan Update - A joint work session with the board and DDA is set for August 29th.

9. Promotion Committee Report – The committee met this week and selected vendors for the Harvest Dinner. Request for the purchase of downtown dollars for \$75 for the Scarecrow Festival. Director Lay motioned to approve the expenditure of \$75; Director Moore seconded; all in favor and was unanimously approved. The redesigned historical marker was presented, additional changes are being made.

10. Update on Downtown Development Authority- None

11. Other- None

12. Adjourn: there being no further business to come before the board the meeting was adjourned at 6:06pm.

Main Street Advisory Board Restricted Fund
GL Account 100.00000.13.4208

| | <u>Unrestricted</u> |
|--|----------------------------|
| July 1, 2021 Beginning Balance | 19,157.24 |
| July Deposits | 1,200.00 |
| August Deposits | - |
| September Deposits | - |
| October Deposits | - |
| November Deposits | - |
| December Deposits | - |
| April Deposits | 600.00 |
| May Deposits | 26,000.00 |
| June Deposits | 1,500.00 |
| Expenditures | |
| July 2021 Expenditures | - |
| August 2021 Expenditures | - |
| September 2021 Expenditures | - |
| October Expenditures | - |
| November Expenditures | - |
| December Expenditures | (3,160.76) |
| January Expenditures | (813.26) |
| February Expenditures | (241.49) |
| March Expenditures | (500.00) |
| April Expenditures | (6,401.50) |
| May Expenditures | (1,126.57) |
| June Expenditures | (436.26) |
| Available Funds as of 6/30/2022 | 35,777.40 |

FUND : 100-GENERAL FUND
DEPT :
POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT=====

PERIOD TO USE: Jul-2021 THRU Jun-2022
ACCOUNTS: 00000.37.1024 THRU 00000.37.1025

| | | | | | | | | | |
|--|------|--------|------|----------|-------|------------------------------|-------------|-------------|------|
| ID: 100-GENERAL FUND | | | | | | | | | |
| ----- | | | | | | | | | |
| 00000.37.1024 MAIN STREET ADVISORY DONATIONS | | | | | | | | | |
| B E G I N N I N G B A L A N C E | | | | | | | | | |
| ----- | | | | | | | | | |
| '12/21 | 7/12 | C39141 | RCPT | 00685432 | 23116 | MAIN ST ADVISORY BD DONATION | 1,200.00CR | 1,200.00CR | 0.00 |
| '22/22 | 4/22 | C43412 | RCPT | 00769166 | 25782 | CLOVER WINE MERCHANT | 600.00CR | 1,800.00CR | |
| '16/22 | 5/16 | C43722 | RCPT | 00775596 | 25997 | COSSART DESIGN LLC | 1,000.00CR | 2,800.00CR | |
| '31/22 | 5/31 | C43877 | RCPT | 00778440 | 26129 | MAIN ST ADVISORY BD DONATION | 25,000.00CR | 27,800.00CR | |
| '27/22 | 6/27 | C44278 | RCPT | 00786306 | 26355 | DAILY CASH POSTING 6/27/2022 | 1,500.00CR | 29,300.00CR | |
| ===== | | | | | | | CR: | 29,300.00CR | |
| ACCOUNT TOTAL | | | | | | | DB: | | |
| ----- | | | | | | | | | |

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|--|--|--|--|--|--|--|--|------|--|
| 00000.37.1025 MEMORIAL BENCH DONATIONS | | | | | | | | | |
| B E G I N N I N G B A L A N C E | | | | | | | | | |
| ----- | | | | | | | | | |
| | | | | | | | | 0.00 | |

000 ERRORS IN THIS REPORT! *****

** REPORT TOTALS **
BEGINNING BALANCES: 0.00
REPORTED ACTIVITY: 0.00
ENDING BALANCES: 0.00
TOTAL FUND ENDING BALANCE: 29,300.00CR

